

## Sevenoaks District Council - commercial services

Service area	Services provided	Current marketing activities	Restrictions (publicity and service provision)
Building Control	Building Control Service Energy Performance Certificates Fire risk assessments Domestic energy efficiency assessments	Website Proactively targeting residents/developers/agents with marketing letters once the weekly planning list has been published Seeking partnerships with local agents for new work and to retain custom	Development Services unable to promote 'in house' building control service
Household bulky waste and white goods collection	Collection of large domestic items, including white good	Website 2013/14 Recycling Guide delivered to all households	Can only provide the service District-wide
Cesspool emptying	Scheduled and emergency cesspool emptying	Website	None
Household garden waste collection	Collection of garden waste in wheeled bins or sacks every two weeks	Website, including homepage Regular features in In Shape magazine. 2013/14 Recycling Guide delivered to all households	None

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MOTs	Class IV MOTs for cars and light vans up to 3 tonnes gross vehicle weight. Class VII MOTs for vans over 3.0 tonnes up to 3.5 tonnes gross vehicle weight MOT testing of taxi vehicles	Website	Unable to test categories for lorries, buses or motorcycles We do not repair vehicles in the event of test failure
Planning - pre-application advice	Advice for residents, developers and planning agents seeking planning consent	Website Duty planning officers	None
Print and design	Design, print, banners, wallpaper etc.	Word of mouth Existing customers	Restricted by the Goods and Services act: We are only permitted to work for other public sector bodies and charities
Commercial (trade) waste collection for paper and cardboard	Non recyclable trade waste bins Waste paper and cardboard collection in Swanley, Sevenoaks, Riverhead, Dunton Green, Sundridge, Brasted and Westerham Trade waste sacks and waste paper sacks collections	Website	Trade waste bin collections - District-wide only. Trade waste paper & cardboard - targeted to higher density areas within the District to allow most efficient service
Disclosure and Barring Service (DBS) checks formally known as CRB checks	DBS checks for any member of the public or any company requiring a DBS check	None	None